

October 2023 Organizing Checklist

by Maria Gracia

GetOrganizedNow.com

My NEW October 2023 Organizing Checklist provides an organizing TO DO for every day of the month...

- Oct 1 **International Coffee Day.** Organize your coffee supplies. Get rid of excess mugs and just keep your favorites. Get your k-cups onto a carousel or place your favorite coffee beans/grounds in a basket.
- Oct 2 **Clean any dirty dishes in your sink.** Hand wash them or add them to your dishwasher.
- Oct 3 **Sanitize the kitchen sink.** Use a disinfecting wipe to do this quickly and easily.
- Oct 4 **Donate old Halloween costumes.** Do you have old Halloween costumes that nobody in your family will wear again? Donate them to your local thrift shop. People are looking for costumes, kid-size and adult, for trick-or-treat and parties this time of the year.
- Oct 5 **Get rid of any smelly, moldy food in the fridge.** Never keep food in your fridge that is smelly or moldy. One way to avoid this is to never overfill your fridge and to use up what you have before buying more. In doing so, your food should never get old enough to go bad.
- Oct 6 **Simplify your household cleaning products.** If you have a cabinet filled with them, you have too many.
- Oct 7 **Go through your table linens.** Are some ready to be donated or trashed?
- Oct 8 **Assess your shower curtain liner.** Does it need to be washed or replaced?
- Oct 9 **Fire Prevention Day.** Ensure all of your fire alarms are in working order and that you have enough for the size of your home. There should be at least one on every floor of your house...or maybe two per floor depending on your square footage. The same goes for fire extinguishers and be sure there is one that's close to your kitchen.

___ Oct 10 **Consolidate notebooks.** Do you have a whole bunch of new or half-used notebooks laying around here, there, and everywhere? Get them in one spot and use those up before purchasing more.

Want a clutter-free home once and for all? Check out my Goodbye Clutter resource!

Visit: <https://www.getorganizednow.com/goodbye-clutter-sl.html?cl>

___ Oct 11 **Say goodbye to summer clothes you never wore this summer.** Fall is a good time to declutter your wardrobe. Focus on the past season (summer) and get rid of clothing you never wore. If you did not wear it this past season, chances are you won't wear it next summer either.

___ Oct 12 **Sweep the kitchen floor.** Be sure to clean up any crumbs or debris. Alternately, use a vacuum if necessary.

___ Oct 13 **Donate candles you received, but will never use.** Scented candles are a very common gift. If you have a large collection of candles there is no way you'll ever use. Or perhaps you have some in a scent you don't care for...regift them or donate.

___ Oct 14 **Declutter one kitchen appliance you never use.** If you don't use it now, you'll unlikely use it ever. Say goodbye to it and free up some space on your counter.

___ Oct 15 **Assess your calendar.** Is it packed too full? Does it show that you have too much free time? Or is it just right? Knowing the answer to this question will help you better schedule your time.

___ Oct 16 **Boss's Day.** Everyone needs recognition including your boss or supervisor. Do something nice today for this person like writing an appreciation letter or giving a small gift.

___ Oct 17 **Keep a few treasured pet toys for your pet.** Get rid of the rest. Pet toys often end up in a cluttered pile.

___ Oct 18 **Get rid of old calendars.** We're nearing the new year. It's a great time to say goodbye to old calendars before you get your new one. If you never open them, there's no reason to keep them.

___ Oct 19 **Start working on your Christmas cards/newsletter.** If you send out Christmas cards and/or a holiday newsletter, it's a good time to write down some mini goals and deadlines and begin.

___ Oct 20 **Don't wear outside shoes inside.** You have enough of cleaning to do already. Don't make it harder by dragging in dirt and debris from outside. Be sure each family member has a pair of indoor shoes that are only worn inside.

Do you want more time in your day to get things done AND to find the time to do what you love? Check out my 501 Tips and Ideas for Finding More Time resource!

Visit: <https://www.getorganizednow.com/time.html?c>

___ Oct 21 **Get to a repair you've been neglecting.** At minimum, research the process and get the tools and/or supplies you need to get the repair done.

___ Oct 22 **Have your feet measured professionally.** Even if you don't purchase shoes from the store where you have this done, at least you'll know the correct size to buy elsewhere. By the way, our feet often get wider as we age, so you may need a wider width shoe than you've worn in the past.

___ Oct 23 **Count your Zzzzzz's.** How many hours of sleep are you getting each night? Keep a log of your bed time to your wake time for the next seven days. Are you getting at least 7 to 8 restful hours? If not, working on getting to this goal is essential for your health and well-being.

___ Oct 24 **Research a fall recipe.** Include the ingredients for this recipe in your next shopping list and schedule a day to make it, preferably on an evening that's not as busy as others.

___ Oct 25 **World Pasta Day.** Did you know that there are roughly 350 different shapes of pasta?! Organize the boxes of pasta in your pantry so they're all stored in one area. Consider transferring pasta, from its original box or bag, to mason jars. Just to be sure to cut out the cook time from the box and tape it on the bottom of the jar.

___ Oct 26 **Start getting your car ready for the colder months.** Do you have a good set of tires on your vehicle or do they need to be replaced? What about de-icer, a snow brush, jumper cables, non-perishable food and some water in case you break down, emergency flairs, a tire gripper if you get stuck on ice, and maybe a blanket?

___ Oct 27 **Declutter your freezer.** Get rid of anything that is a) past its prime, b) unidentifiable, or c) something nobody in your family is ever going to eat.

- ___ Oct 28 **Toss decorative pillows in the dryer.** Give them a quick tumble on the air-only cycle to remove loose dust and to fluff them a bit.
- ___ Oct 29 **Put a squeegee in your bathroom.** Have family members use it to remove water after their showers.
- ___ Oct 30 **Organize pet food.** Repackage dry pet food in a large plastic container with a lid. Keep all canned pet food together and in one place.
- ___ Oct 31 **Happy Halloween.** Tidy up the scariest (most cluttered) drawer or shelf in your house.

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